

California University of Pennsylvania  
School of Graduate Studies and Research  
**Transfer Credit Request Form**

**Instructions**

1. Complete the entire form.
2. If not already done, attach an official transcript of previously earned course credits from an accredited college or university.

**NOTES:**

- a. A letter grade of B or better must have been earned in order to qualify for transfer to California University.
  - b. Credits earned more than six years before the initial matriculation into a graduate program at California University may not be transferable (program coordinator and graduate school approval required to transfer credits past six years).
3. Attach a course syllabus or course description for each course for which transfer is requested.
  4. Submit the form, transcript, and syllabus/description to the School of Graduate Studies and Research for review.

Name (last, first) \_\_\_\_\_

Cal U Student ID \_\_\_\_\_

Cal U Email \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

**TRANSFER COURSE REQUESTS**

Course Number/Title \_\_\_\_\_

College/University \_\_\_\_\_

Date Completed \_\_\_\_\_ Grade on Official Transcript \_\_\_\_\_

California University Equivalent Course Number/Title: \_\_\_\_\_

Course Number/Title \_\_\_\_\_

College/University \_\_\_\_\_

Date Completed \_\_\_\_\_ Grade on Official Transcript \_\_\_\_\_

California University Equivalent Course Number/Title: \_\_\_\_\_

Course Number/Title \_\_\_\_\_

College/University \_\_\_\_\_

Date Completed \_\_\_\_\_ Grade on Official Transcript \_\_\_\_\_

California University Equivalent Course Number/Title: \_\_\_\_\_

Approved \_\_\_\_\_ Date \_\_\_\_\_

Entered into Student's Transcript \_\_\_\_\_ Date \_\_\_\_\_